

Wedding and Event Rate Guide

Wedding Rates

Saturday & Holiday Weekends

Wedding Reception Only	\$7450
<i>9 hour Rental – includes set up time and 1.5 hour breakdown time</i>	
Wedding Ceremony & Reception	\$7950
<i>10 hour rental - includes set up time and 1.5 hour breakdown plus 1 hour rehearsal</i>	
Refundable damage deposit	\$500

Fridays & Sundays

Wedding Reception Only	\$6050
<i>9 hour Rental – includes set up time and 1.5 hour breakdown time</i>	
Wedding Ceremony & Reception	\$6550
<i>10 hour rental - includes set up time and 1.5 hour breakdown plus 1 hour rehearsal</i>	
Refundable damage deposit	\$500

Mondays - Thursdays

Wedding Reception Only	\$5050
<i>9 hour Rental – includes set up time and 1.5 hour breakdown time</i>	
Wedding Ceremony & Reception	\$5550
<i>10 hour rental - includes set up time and 1.5 hour breakdown plus 1 hour rehearsal</i>	
Refundable damage deposit	\$500

Non-Wedding Rates

Saturday & Holiday Weekends

Facility Fee	\$7450
9 hour Rental – includes set up time and 1.5 hour breakdown time - Refundable damage deposit	
	\$500

Friday & Sunday

Facility Fee	\$650/hour
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- (Minimum of 7 hour rental - includes set up and 1.5 hour breakdown)
- Refundable damage deposit \$500

Monday - Thursday

Facility Fee \$550/hour

- (Minimum of 7 hour rental - includes set up and 1.5 hour breakdown)
- Refundable damage deposit \$500

All Events require at least 2.5 hours of setup time and 1.5 hours of break down time.

*** JANUARY / FEBRUARY FACILITY RATES ARE DISCOUNTED 10%;

ACTIVE AND RETIRED MILITARY AND FIRST RESPONDERS (fire, police, paramedics)
RECEIVE 10% DISCOUNT***

The Wimbish House is available to charitable organizations at reduced rates, subject to approval by the Board of Directors of the Atlanta Woman's Club. Contact Maria Balais Director of Event Sales & Services at maria@thewimbishhouse.com for more details.

Event Times

The contracted event period is flexible until 4 weeks out from the event. All load-in, setup, teardown, and load-out must take place within said event period. Please see below for time restrictions by day:

Saturdays : Event must conclude no later than 11:30pm. Venue must close by 1am. Wedding Ceremonies (if applicable) must start no later than 6pm.

Thursdays & Fridays : Event must conclude no later than 11pm. Venue must close by 12:30am. Wedding ceremonies (if applicable) must start no later than 5:30pm.

Sundays - Wednesdays : Event must conclude no later than 9:30pm. An event end time of 10pm will be considered if there is not a band or elaborate decor, but is subject to Wimbish approval. Venue must close by 11pm. Wedding ceremonies (if applicable) must start no later than 4:00pm.

All rates for The Wimbish House include:

- on-site security, available to assist with guest entry and departure, parking instructions, and general security
- on-site attendant to greet and guide guests, assist event planner or hosts, tidy bathrooms, and oversee the opening and closing of the facility

- use of Wimbish House Tables and Chairs:
 - (10) 6-foot rectangular tables
 - (6) 8-foot rectangular tables
 - (9) 30-inch round high-top tables
 - (4) 36" round cocktail tables
 - (1) 48" crescent table
 - (15) 60-inch round tables
 - (5) 48-inch round tables
 - (2) 8-foot by 40" Estate Tables
 - (200) gold Chiavari ballroom chairs
- use of (2) grand pianos which are tuned regularly
- AV, includes speakers, projector, screen and 2 wireless microphones which are great for rehearsal dinners

Payment Schedule

2/3 of the facility fee is due with signed contract.

Remaining balance and \$500 refundable damage deposit will be due 4 weeks before event date.

3.5% Processing fee for any credit or debit card payments

Wedding Coordination Services.....\$1250

Includes the following:

- Initial Consultation (Free)
- Telephone support
- Vendor recommendations/coordination
- Creation of timeline and manages iterations to create final timeline
- Creation of a shared Google folder with a worksheet and sample timeline
- Coordinates the final walk through (4 weeks prior)
- Manages ceremony rehearsal (for Wimbish ceremonies only)
- Running the Day of
- Coordination of end of night and packing of any decorations/personal items/gifts
- The Wedding Coordinator works with you during your planning duration, but the majority of her work is done the month of. Fee for Wimbish Wedding Coordination is \$1250.